## How Do I Get Access To WBSCM?

You must first be set up in WBSCM by an AMS staff member to get the first email below. To get set up, please send your first and last name, email address, and company name to WBSCMAMSHelpDesk@ams.usda.gov. Your first and last name and email address that you provide must be accurate and match what you enter when you set up your eAuth account (below). Once you are entered into WBSCM, you will get an email from WBSCM like the one below.
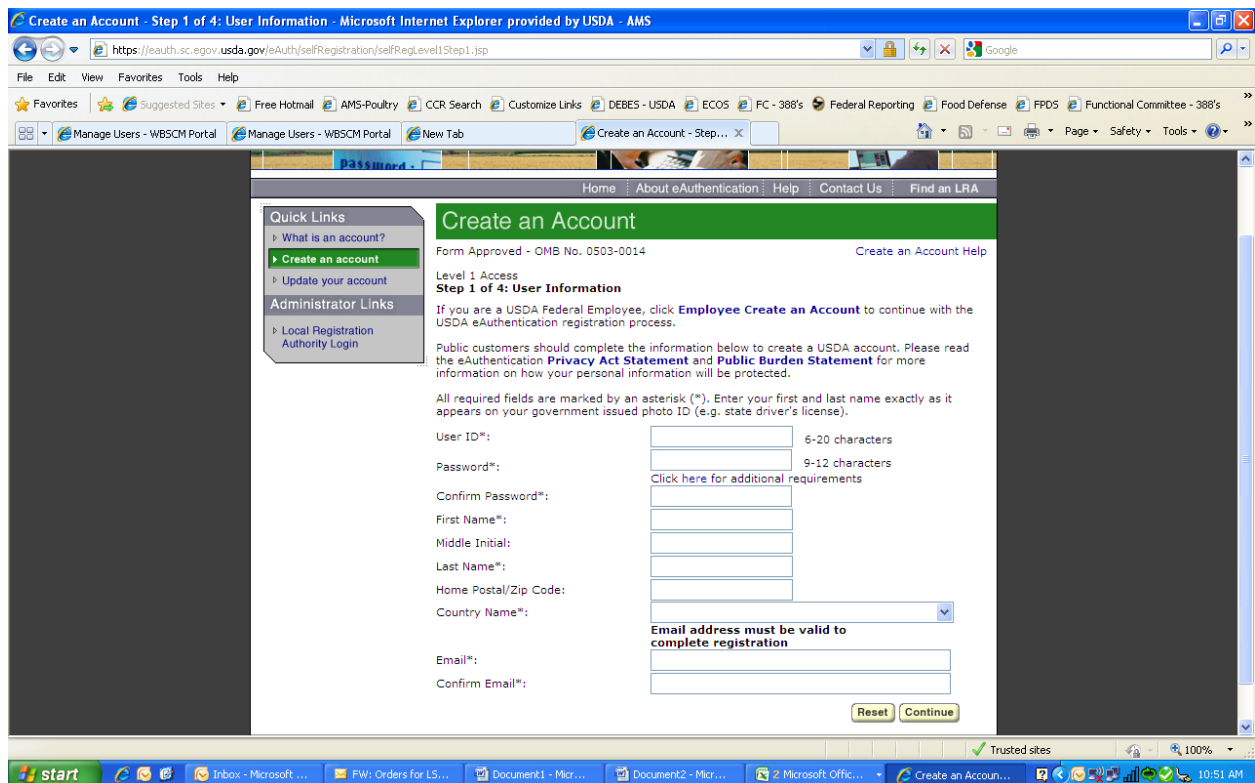
To create an eAuth Account:

Click first link in the email from WBSCM:
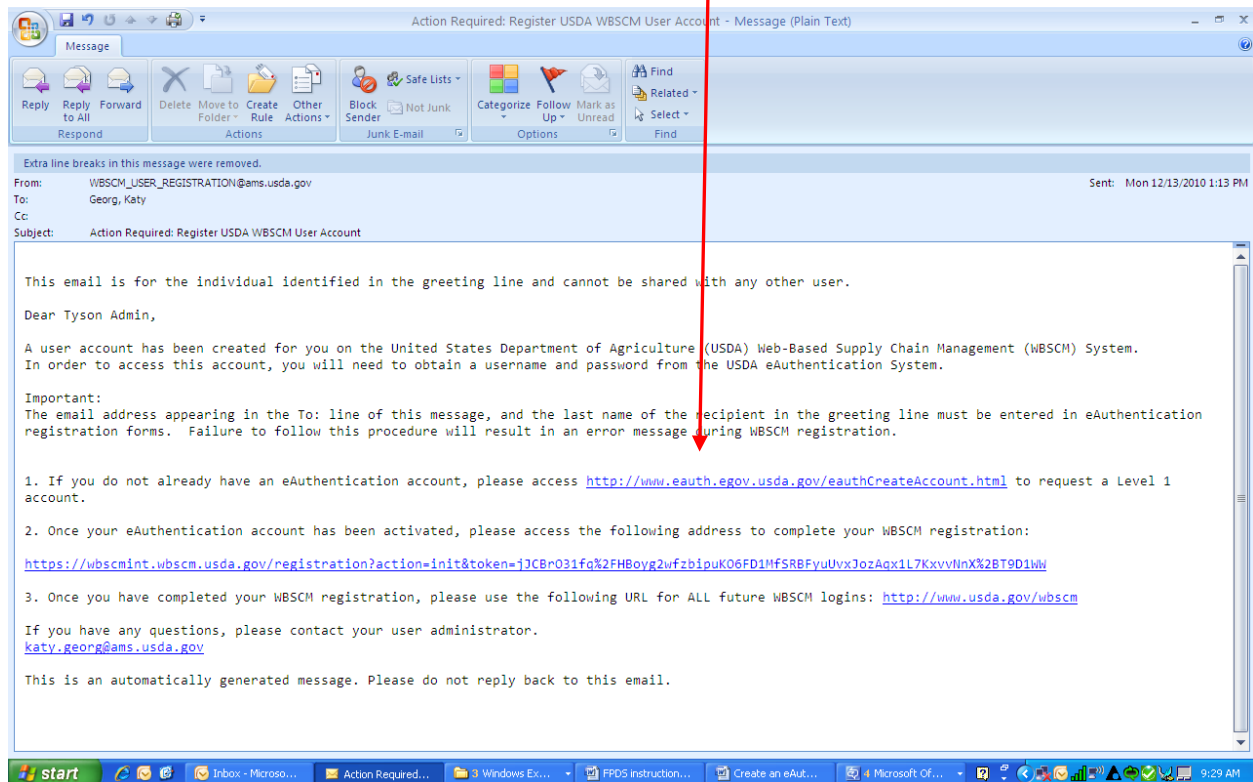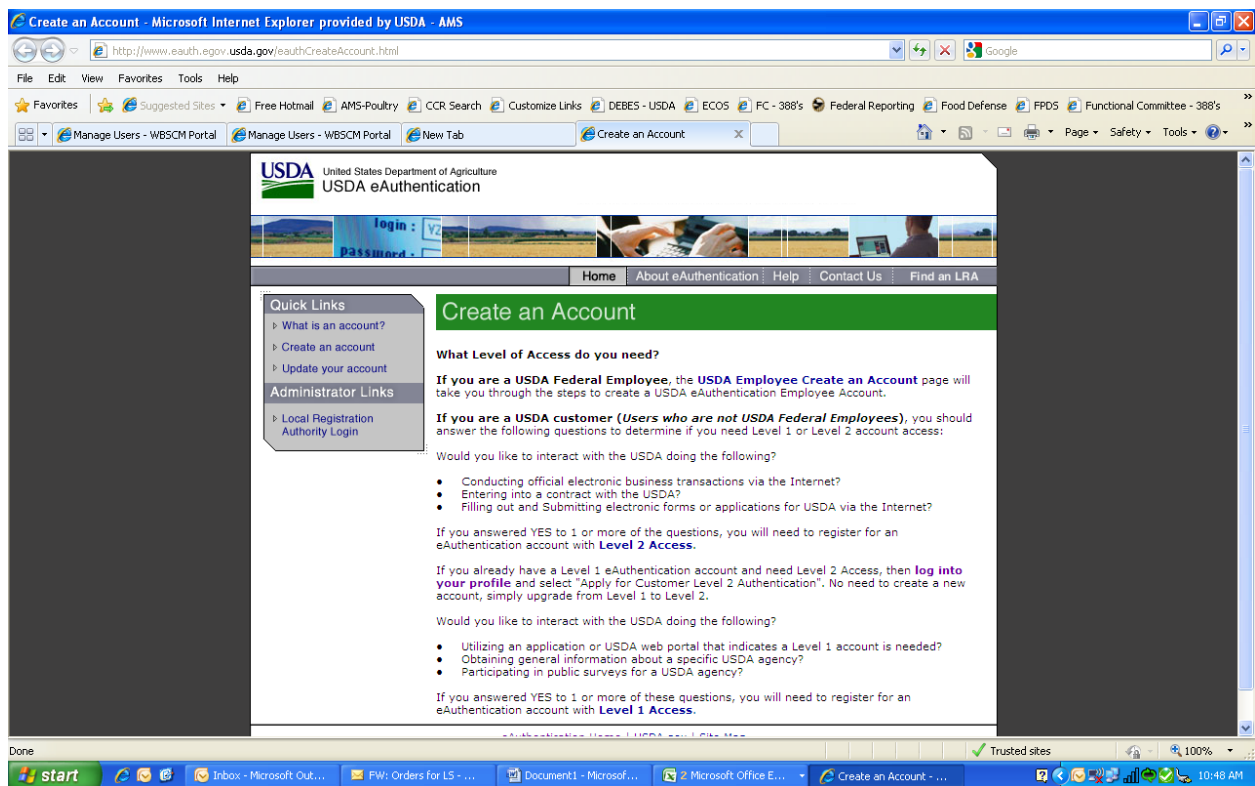
Click "Level 1 Access" at the bottom

Enter in information.

User Name and Password are their choice.

Last name and email address **_MUST_** match what you submitted to be entered into WBSCM.

Click continue

Click Submit

Close window and wait for 2nd email.
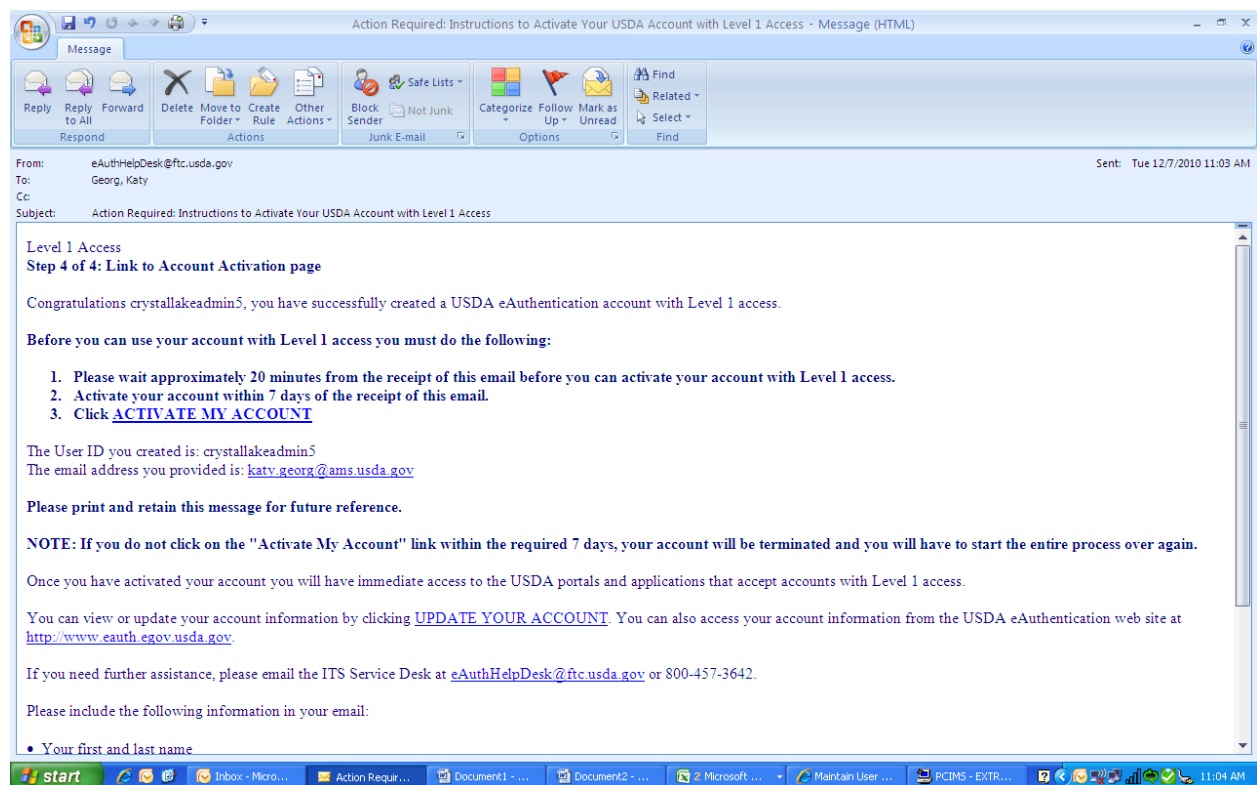
Wait approx. 20 min, then click "ACTIVATE MY ACCOUNT"
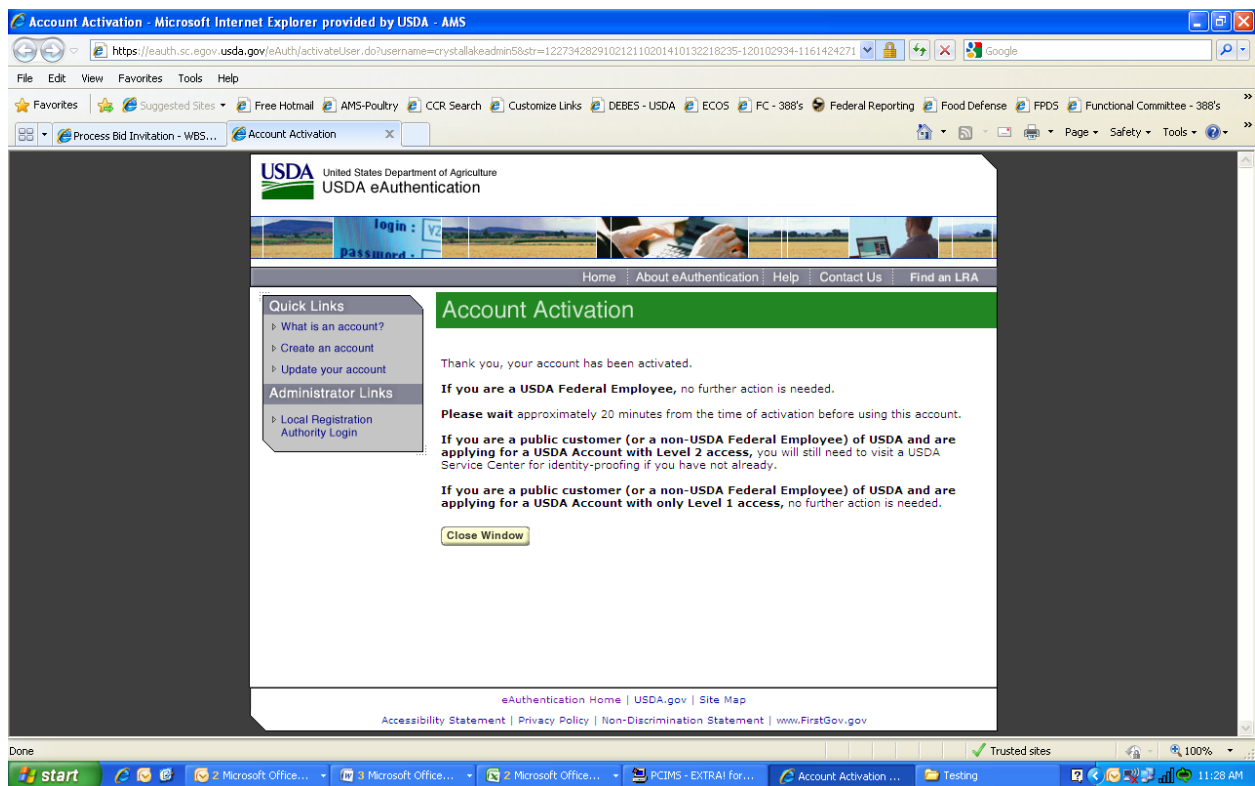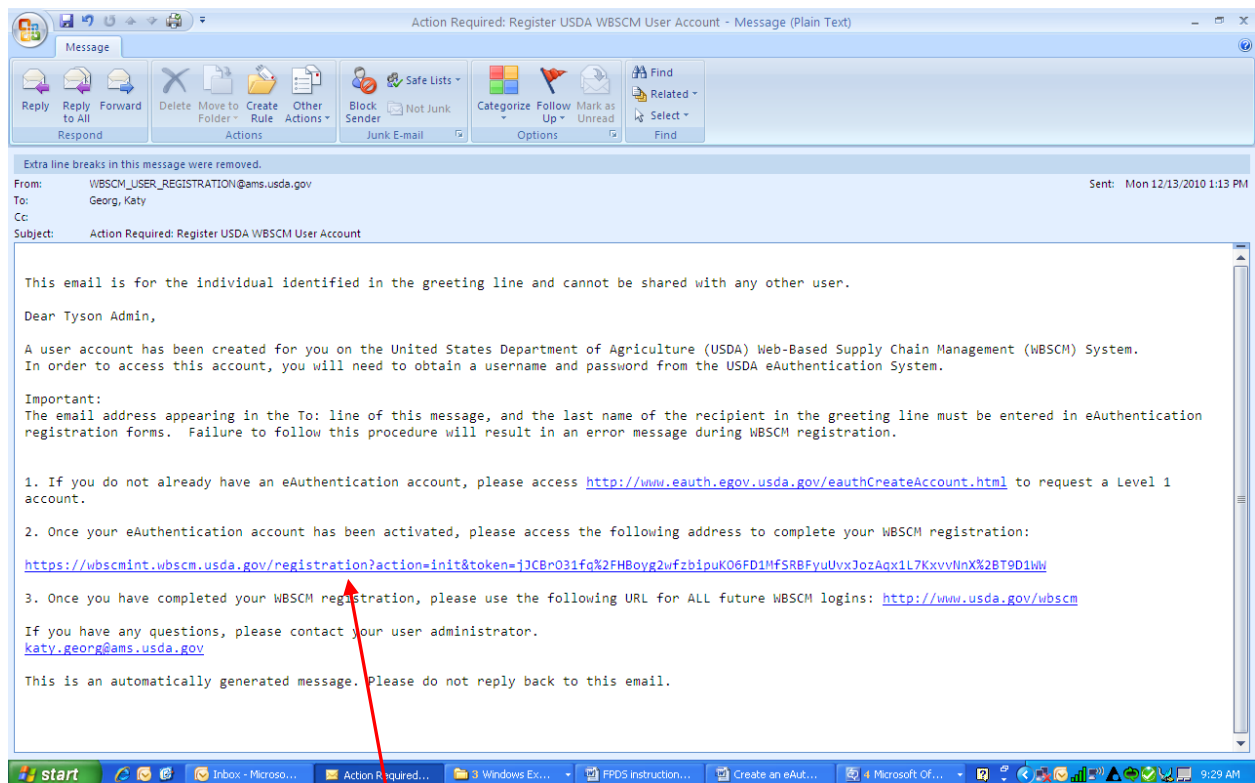
Then go back to the original email and click the second link.

They must click this second link and accept the Terms and Agreements of WBSCM to gain access.